



**A REPORT ON STUDENT INDUSTRIAL WORK  
EXPERIENCE (SIWES) UNDER THE STUDENTS'  
INDUSTRIAL WORK EXPERIENCE SCHEME**

**UNDERTAKEN @**

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**BY**

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**SUBMITTED TO**

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## **PREFACE**

The writing of this SIWES report is manufacture by the school authority that before attaining the certificate of National Diploma (ND) in Estate Management. Each student must undergo the Four (4) months SIWES programme.

The SIWES record therefore contains the work done within the four months.

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## **CHAPTER ONE**

### **1.1 INTRODUCTION**

Student Industrial Work Experience (SIWES) is a four months programme setup by the federal government for professional student in Estate Management and other elected courses which is controlled, in which the headquarter is in Kaduna State in affiliation with Industrial Training Fund (ITF) at Jos.

However, the government introduced the programme in other to assist students to be familiar with the practical aspect of their profession.

Student Industrial Work Experience (SIWES) is a programme setup by National Board of Technical Board (NABTEB) for its practical improvement of my program. The programme is setup during the period of three months which is corresponding with a body known as Industrial Training Fund (ITF).

### **1.2 BRIEF HISTORY OF SIWES**

Prior to the establishment of the scheme, there was growing concern among our industrialists that graduates of our institutions of higher learning lacked adequate practical background studies preparatory for employment in industries. Thus, the employers were of the opinion that theoretical education going on in higher institutions was not responsive to the need of the employers of labour.

It is upon this background that the rationale for initiating and designing the

scheme by the Industrial Training Fund, during its formative years- 1973/1974- was introduced to acquaint students with the skills of handling employers' equipment and machinery.

The ITF solely funded the scheme during its formative years. But as the financial involvement became unbearable to the fund, it withdrew from the scheme in 1978. In 1979, the Federal Government handed the scheme over to both the National University Commission (NUC) and the National Board for Technical Education (NBTE). Later the Federal Government in November 1984, reverted the management and implementation of the SIWES programme to ITF and it was effectively taken over by the Industrial Training Fund in July 1985 with the funding being solely borne by the Federal Government.

### **1.3 AIMS AND OBJECTIVES OF THE PROGRAMME**

The aims and objectives are as follows:

1. To provide wide practical experience of the industrial Student in Various Studies.
2. To give inspiration, commitment and dedication to the student
3. To enlighten the student about various aspect of their course of study
4. To hasten the level of understanding and studying since they had been exposed to practical aspect of their course.

## **CHAPTER TWO**

### **2.1 BRIEF HISTORY OF THE ORGANIZATION**

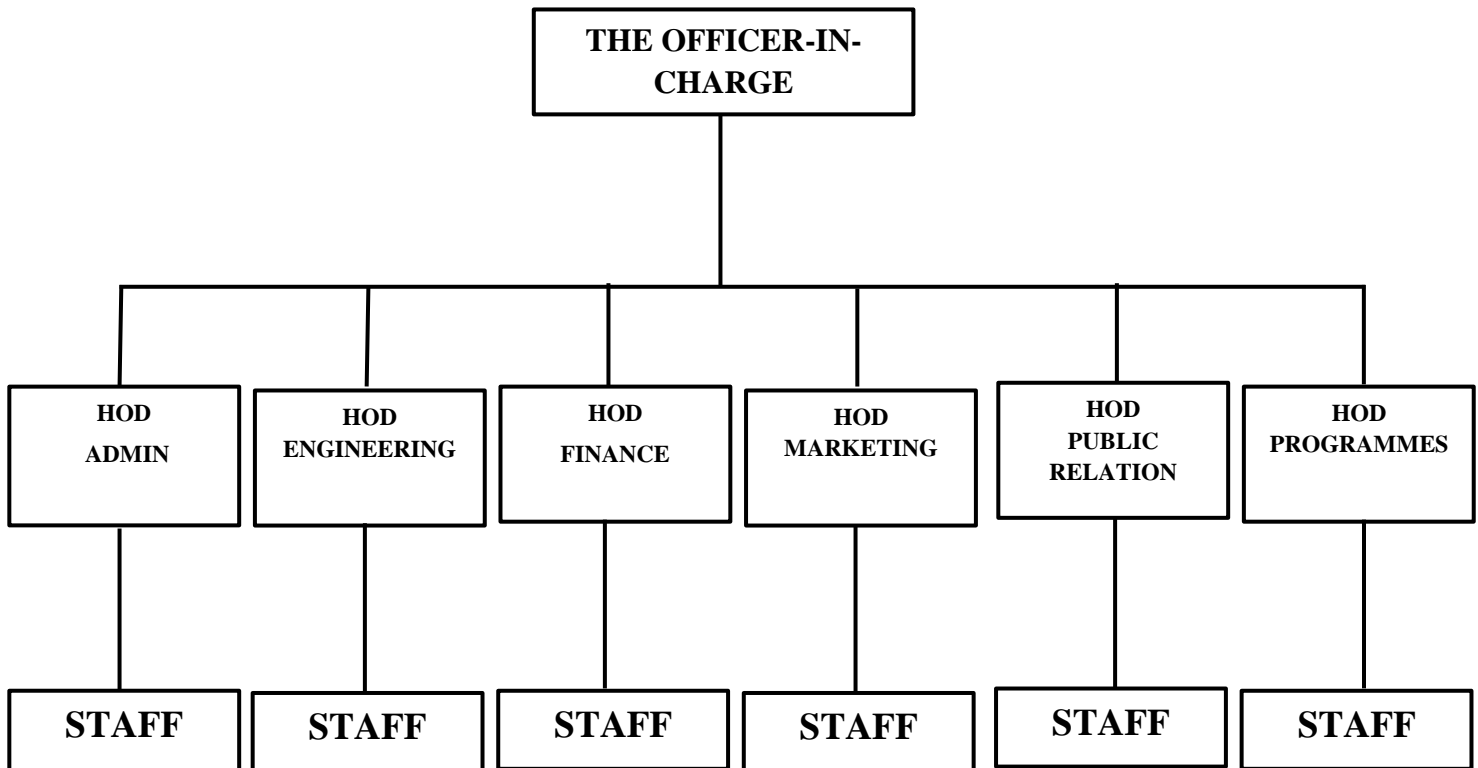
A.S. Arashi Consulting is a professional consultancy firm located at 189 Ilorin - Ajasse-Ipo Road, Ilorin, Kwara State, Nigeria, Specializing in real estate surveying, the firm offers a range of services including land and property valuation, site inspections, and advisory services to clients across Kwara State and its environs. Known for its commitment to accuracy and professionalism, A.S. Arashi Consulting has established itself as a reputable name in the local real estate consultancy sector. The firm's dedication to excellence has made it a preferred choice for clients seeking reliable real estate solutions.

### **2.2 VARIOUS DEPARTMENTS AND THEIR FUNCTIONS IN THE ORGANIZATION**

1. Engineering Department: It's the department that deals with transmission and all other machineries in the transmitter room.
2. Marketing Department: This department deals with advertisement and programme show in the organization.
3. Accounting Department: This department deals with incoming and outgoing of money in the firm.

4. Administration Office: This unit performs the executive duties in the organization, like memorandum, meeting notice and other management activities.

### **2.3 ORGANOGRAM OF THE ORGANIZATION**



### **2.4VISION AND MISSION OF THE ORGANIZATION**

#### **VISION STATEMENT**

To be a leading and trusted name in estate surveying and valuation services in Nigeria, delivering professional excellence and contributing to sustainable real estate development.



## **MISSION STATEMENT**

To provide accurate, ethical, and client-focused property and valuation services through a commitment to professionalism, innovation, and continuous improvement, while upholding the highest standards in the real estate industry.

## **CHAPTER THREE**

### **3.1 EXPERIENCE ACQUIRED/ WORK DONE**

During my Student Industrial Work Experience Scheme (SIWES) at A.S Arashi Consultancy, I was engaged in several practical and administrative tasks that enhanced my academic knowledge and exposed me to real-world applications. The following are the major activities I participated in:

#### **1. Field Survey and Data Collection**

Assisted in collecting and recording field data related to agricultural/environmental/business projects.

Participated in farm/field inspections and evaluations.

#### **2. Client Consultation Support**

Observed client consultations and learned how professional advice is given in line with best practices.

Helped prepare preliminary reports and documentation.

#### **3. Report Writing and Documentation**

Assisted in compiling reports, proposals, and records for consultancy projects.

Learned the basics of documentation and how data is organized for client use.

#### **4. Administrative Duties**

Supported daily office operations such as filing, photocopying, and scheduling.

Helped manage communication between the consultancy and clients.

## **5. Team Collaboration**

Worked closely with experienced professionals in carrying out tasks.

Participated in briefings, meetings, and planning sessions.

This experience broadened my understanding of practical consultancy services and strengthened my communication, organizational, and technical skills relevant to my course of study.

## **CHAPTER FOUR**

### **4.1 EXECUTIVE SUMMARY**

SIWES means Student Industrial Work Experience. Students are out annually to professional organization relevant to their course of study with the help of the institution based. Coordinator and the scheme take up while students are promoting to ND 2 during the National Diploma programme for science oriented courses studied in institutions. The scheme was established by the ITF (Industrial Training Fund) to solve the problem of lack of adequate practical skills. During this programme, students are expected to get technical assistance and acquire more experience scheme in their chosen field of study.

## **CHAPTER FIVE**

### **5.1 PROBLEMS ENCOUNTERED DURING THE ATTACHMENT AND SOLUTION**

I didn't face or encounter any difficulty or problem during my attachment except that my place of attachment is far away from my house.

But the general problems that students encounter before and during the attachment are as follow:

- Lack of available industry in the location of some students
- High cost of transport fare from the students resident to the attachment
- Laziness of some students during the attachment

### **SOLUTION**

- Government should increase their investment on establishing companies for science oriented students.
- There should be a certain amount to be paid to the students during the attachment
- There should be monthly check on the students during the attachment

### **5.2 CONCLUSION**

Student Industrial Work Experience (SIWES) is a scheme that improves the technical knowledge of students in the Nigeria institutions. The scheme exposes students to working method and techniques in handling equipment's and machinery that may not

be available in their institutions. It is a good process that every science oriented courses must undergo.

Lastly, big thanks to the Industrial Training Fund (ITF) for the establishment of SIWES which now serves as an opportunity for we students of the Nigeria institution.

### **5.3 RECOMMENDATIONS**

Federal government, as a matter of responsibilities has to contribute immensely to the uplifts of this programme by putting in place a considerable compensation for the students who embarked on this kind of stressful and deadly programme. The federal government has a lot of role to play in building up a brighter future for us in order to maintain the peace and stability of the state.

Secondly, a lot of task also lies on the school authority to orientate and enlighten their students on the expected things they are going to face or encounter pleasantly or in the other hand when they get to their various placements of works before the commencement of the programme.

Thirdly, there should be rigorous inspection and supervision as some students count and envisage this programme as a mere task and they should as well enhance their strength and bestow and hefty mark on it.

Lastly, students need money for their upbringing and sponsorship, so I will urge the federal government to make the allowance more attractive to boost the students' morale.