



**A REPORT ON STUDENT INDUSTRIAL WORK
EXPERIENCE (SIWES) UNDER THE STUDENTS'
INDUSTRIAL WORK EXPERIENCE SCHEME**

UNDERTAKEN @

**FADEKE BEAUTY COSMECTICS STORE
SHOP B, NO. 8 SANGOKOYA COMPLEX OGUNPA, IBADAN OYO STATE**

BY

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ND/23/PSM/PT/0041**

SUBMITTED TO

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POLYTECHNIC, ILORIN**

**IN PARTIAL FULFILLMENT OF THE AWARD OF THE REQUIREMENT OF
THE AWARD OF NATIONAL DIPLOMA IN PROCUREMENT AND SUPPLY
CHAIN MANAGEMENT**

AUGUST-NOVEMBER 2024

PREFACE

The writing of this SIWES report is manufacture by the school authority that before attaining the certificate of National Diploma (ND) in Procurement And Supply Chain Management. Each student must undergo the Four (4) months SIWES programme.

The SIWES record therefore contains the work done within the four months.

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CHAPTER ONE

1.1 INTRODUCTION

Student Industrial Work Experience (SIWES) is a four months programme setup by the federal government for professional student in Procurement And Supply Chain Management and other elected courses which is controlled, in which the headquarter is in Kaduna State in affiliation with Industrial Training Fund (ITF) at Jos.

However, the government introduced the programme in other to assist students to be familiar with the practical aspect of their profession i.e. Procurement And Supply Chain Management.

Student Industrial Work Experience (SIWES) is a programme setup by National Board of Technical Board (NABTEB) for its practical improvement of Procurement And Supply Chain Management. The programme is setup during the period of three months which is corresponding with a body known as Industrial Training Fund (ITF).

1.2 BRIEF HISTORY OF SIWES

Prior to the establishment of the scheme, there was growing concern among our industrialists that graduates of our institutions of higher learning lacked adequate practical background studies preparatory for employment in industries. Thus, the employers were of the opinion that theoretical education going on in higher institutions was not responsive to the need of the employers of labour.

It is upon this background that the rationale for initiating and designing the scheme by the Industrial Training Fund, during its formative years- 1973/1974- was introduced to acquaint students with the skills of handling employers' equipment and machinery.

The ITF solely funded the scheme during its formative years. But as the financial involvement became unbearable to the fund, it withdrew from the scheme in 1978. In 1979, the Federal Government handed the scheme over to both the National University Commission (NUC) and the National Board for Technical Education (NBTE). Later the Federal Government in November 1984, reverted the management and implementation of the SIWES programme to ITF and it was effectively taken over by the Industrial Training Fund in July 1985 with the funding being solely borne by the Federal Government.

1.3 AIMS AND OBJECTIVES OF THE PROGRAMME

The aims and objectives are as follows:

1. To provide wide practical experience of the industrial Student in Various Studies.
2. To give inspiration, commitment and dedication to the student
3. To enlighten the student about various aspect of their course of study
4. To hasten the level of understanding and studying since they had been exposed to practical aspect of their course.

CHAPTER TWO

2.1 BRIEF HISTORY OF THE ORGANIZATION

Fadeke Beauty Cosmetics Store was established to meet the growing demand for quality beauty and skincare products in Ibadan and its surrounding areas. Located at Shop B, No. 8 Sangokoya Complex, Ogunpa, Ibadan, Oyo State, the store has grown to become a trusted destination for a wide range of cosmetics and personal care items. Since its inception, Fadeke Beauty Cosmetics has been committed to providing customers with both local and international brands that cater to various skin types and beauty needs. The store prides itself on excellent customer service, a clean shopping environment, and up-to-date knowledge of trending beauty products. Over the years, Fadeke Beauty Cosmetics Store has built a loyal customer base by offering affordable prices, personalized product recommendations, and genuine products. It continues to grow as a household name in the beauty and cosmetics industry within Ibadan.

2.2 VARIOUS DEPARTMENTS AND THEIR FUNCTIONS IN THE ORGANIZATION

1. Marketing Department: This department deals with advertisement and programme show in the organization.

2. Accounting Department: This department deals with incoming and outgoing of money in the firm.
3. Administration Office: This unit performs the executive duties in the organization, like memorandum, meeting notice and other management activities.
4. Engineering Department: It's the department that deals with transmission and all other machineries in the transmitter room.

2.3 VISION AND MISSION OF THE ORGANIZATION

VISION STATEMENT

To become a leading cosmetics store in Ibadan and beyond, known for authenticity, customer satisfaction, and a wide variety of beauty solutions that cater to all skin types and personal styles.

MISSION STATEMENT

To provide high-quality, affordable, and trusted beauty and skincare products that enhance our customers' confidence and well-being, while delivering excellent customer service in a friendly and welcoming environment.

CHAPTER THREE

3.1 EXPERIENCE ACQUIRED/ WORK DONE

During the SIWES program at Fadeke Beauty Cosmetics Store, various tasks were carried out, covering different aspects of water production, quality control, packaging, and distribution. The work done during the training is outlined below:

1. Product Arrangement and Display

I was taught how to neatly arrange cosmetic products on shelves by category (e.g., skincare, hair care, perfumes, makeup). This helps in making the store look attractive and assists customers in finding items easily.

2. Customer Service Skills

I assisted in attending to customers by answering questions about product usage, prices, and recommendations based on their skin type or preferences. I also learned polite communication and how to handle difficult customers.

3. Stock Checking and Inventory

I participated in weekly stock taking to account for sold and remaining goods. I learned how to record inventory and report low-stock items that needed restocking.

4. Product Knowledge

I became familiar with various cosmetic brands and their uses, such as moisturizers, foundations, lipsticks, facial cleansers, toners, and perfumes. I also learned the difference between organic and chemical-based products.

5. Sales and Packaging

I was involved in selling items to customers, issuing receipts, and neatly packaging purchased items using branded store materials.

6. Cleaning and Store Maintenance

I participated in daily cleaning routines to ensure that shelves, products, and the environment remained neat and appealing to customers.

CHAPTER FOUR

4.1 EXECUTIVE SUMMARY

SIWES means Student Industrial Work Experience. Students are out annually to professional organization relevant to their course of study with the help of the institution based. Coordinator and the scheme take up while students are promoting to ND 2 during the National Diploma programme for science oriented courses studied in institutions. The scheme was established by the ITF (Industrial Training Fund) to solve the problem of lack of adequate practical skills. During this programme, students are expected to get technical assistance and acquire more experience scheme in their chosen field of study.

CHAPTER FIVE

5.1 PROBLEMS ENCOUNTERED DURING THE ATTACHMENT AND SOLUTION

I didn't face or encounter any difficulty or problem during my attachment except that my place of attachment is far away from my house.

But the general problems that students encounter before and during the attachment are as follow:

- Lack of available industry in the location of some students
- High cost of transport fare from the students resident to the attachment
- Laziness of some students during the attachment

SOLUTION

- Government should increase their investment on establishing companies for science oriented students.
- There should be a certain amount to be paid to the students during the attachment
- There should be monthly check on the students during the attachment

5.2 CONCLUSION

The SIWES program at Fadeke Beauty Cosmetics Store was an enriching experience that provided practical exposure to the water production industry. The training helped in understanding the importance of maintaining quality standards, hygiene, and regulatory

compliance in water packaging. The skills gained will be beneficial in future career development, particularly in the areas of water treatment and quality assurance.

5.3 RECOMMENDATIONS

- i. The company should invest in more automated systems to improve efficiency and reduce manual labor.
- ii. More training sessions should be provided to students on advanced water testing techniques.
- iii. The government should encourage more industries to participate in SIWES to enhance students' practical knowledge.
- iv. This report summarizes the activities and experience gained during the SIWES program at Fadeke Beauty Cosmetics Store, highlighting the importance of industrial training in developing technical competence.