

STUDENT'S PARTICULAR



10/3/2025

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COURSE OF STUDY: public Administration
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SIGNATURE OF THE STUDENT: [Signature]
NAME OF THE COMPANY/ESTABLISHMENT AND ADDRESS: L8G
Computer engineering.

NAME & SIGNATURE OF THE INDUSTRY-BASED SIWES COORDINATOR:

G.S.M NUMBER OF INDUSTRY-BASED SIWES COORDINATOR:

(I)..... (ii).....

NAME & SIGNATURE OF THE POLYTECHNIC-BASED INDUSTRIAL COORDINATOR:

POLYTECHNIC STAMP & DATE:

WEEKLY PROGRESS SHEET

WEEK NO:
 WEEK ENDING:
 (Last working day of the week)

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DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 5/10/24	INTRODUCTION to computer. A computer is an electronic device, operating under the data according to specified rules, produce information (output) and store the information for future use.
TUESDAY 6/10/24	Functions of a computer * Takes data as input * stores the data/instructions in its memory and use * processes the data and converts it into useful information (then when required).
WEDNESDAY 7/10/24	Computer components (Hardware & Software)
THURSDAY 8/10/24	Hardware. computer hardware refers to the physical parts or components of a computer. monitor, mouse, keyboard
FRIDAY 9/10/24	Input Devices. Input devices is any peripheral (piece of computer hardware equipment to provide data and control signals to an information processing system such as a computer.
SATURDAY 10/10/24	Example of manual input Devices: * Keyboard * Numeric keypad * Webcams * Pointing device * Touch screen

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WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 12/10/24	CENTRAL PROCESSING UNIT (CPU) A CPU is brain of a computer. It is responsible for all functions and processes.
TUESDAY 13/10/24	The CPU is comprised of three main parts: * Arithmetic Logic Unit (ALU) * Control Unit (CU) * Registers
WEDNESDAY 14/10/24	Arithmetic Logic Unit (ALU) Executes all arithmetic and logical operations. Arithmetic calculations like as addition, subtraction, multiplication and division
THURSDAY 15/10/24	Control Unit (CU) Controls and co-ordinates computer components. * Read the code for the next instructions to be executed.
FRIDAY 16/10/24	* Increment the program counter so it points to the next instruction * provide the necessary data to an ALU or register
SATURDAY 17/10/24	Register stores the data that is to be executed next, say fast storage area.

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WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 19/10/24	Primary memory (RAM) is a Random Access memory (RAM) within the computer system. Memory scheme for storing data on a temporary basis. responsible for storing data on a temporary basis. so that it can be promptly accessed by the processor as and when needed. It is volatile in nature, which means that data will be erased once supply to the storage device.
TUESDAY 20/10/24	RAM stores data randomly and the processor accesses these data randomly from the RAM storage. RAM is considered "random access" because you can access any memory cell directly.
WEDNESDAY 21/10/24	ROM (Read Only Memory) ROM is a permanent form of storage. ROM stays active regardless of whether power supply to it is turned on or off. ROM devices do not allow data stored on them.
THURSDAY 22/10/24	SECONDARY MEMORY: Stores data and programs permanently. Its retained after the power is turned off.
FRIDAY 23/10/24	
SATURDAY 24/10/24	* Hard drive (HDD) - A hard drive is part of a unit often called a "disk drive," hard drive or hard disk drive. It store and provides relatively quick access to large

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WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 26/10/24	Optical Disc: An optical disc (DVD) is a disk drive that uses laser light as part of the process of reading or writing data to or from optical disc.
TUESDAY 27/10/24	Flash Disk A storage module made of flash memory chips. A flash disk have no mechanical platters or access arms, but the term "disk" is used because the data are accessed as if.
WEDNESDAY 28/10/24	Comparison between main memory (RAM) and Secondary Memory (Hard disc)
THURSDAY 29/10/24	RAM - memory - smaller amount (500 MB - 6 GB) Temporary storage of files and programs All like your real desktop - has only your current work on it.
FRIDAY 30/10/24	Contents disappear when you turn off power to the computer and when the computer crashes. Consists of chips (microprocessors)
SATURDAY 31/10/24	When you want to use a program's temporary copy is put into RAM and that's the copy you use.

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WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 02/11/24	Hard Disk - storage - much larger amount - 80GB - to 1000 GB Permanent storage of files and programs
TUESDAY 03/11/24	Like a file cabinet - has long term storage of work (it's safe from spills)
WEDNESDAY 04/11/24	contents remain when you turn off the power to the computer - they don't disappear unless you purposely delete them - and when the computer crashes.
THURSDAY 05/11/24	consist of hard disk (platters) Holds the original copy of the program Permanently.
FRIDAY 06/11/24	OUTPUT DEVICES An output device is any piece of computer hardware equipment used to communicate the results of data processing carried out by an information processing system (such as a computer) which converts the electronically generated information into human readable form.
SATURDAY 07/11/24	

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WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 09/11/24	Monitor LCD projection panels Printers
TUESDAY 10/11/24	Computer output microfilm (com) Plotters Speakers Projector
WEDNESDAY 11/11/24	SOFTWARE Software is a generic term for organized collections of computer data and instructions, often broken into two major categories: systems software that provides the basic non-task-specific functions of the computer, and application software which is used by users to accomplish specific tasks.
THURSDAY 12/11/24	Software types A system software is responsible for controlling, integrating and managing the individual hardware components of a computer system so that other software and the users of the system see it as a functional unit without having to be concerned with the low-level details such as transferring data from memory to disk
FRIDAY 13/11/24	
SATURDAY 14/11/24	

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(Last working day of the week)

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WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 16/11/24	is Application Software - is used to accomplish specific task other than just running the computer system. Application software may consist of a single program, such as an image viewer, a music collection of programs. System software, computer software, just software is a general term primary used for digitally stored data such as computer programs and other kinds of information read and written by computers. App comes under computer software though it has a wide scope now. Example.
TUESDAY 17/11/24	* Microsoft windows * Linux * Unix * Mac OS * DOS
WEDNESDAY 18/11/24	Application software, also known as an application or an "app". is computer software designed to help the user to perform specific task. Example.
THURSDAY 19/11/24	* Opera (Web Browser) * Adobe Photoshop * Microsoft Word (word processing) * Microsoft Excel (spreadsheet software) * MySQL (Database software)
FRIDAY 20/11/24	Generally users do not interact with system software as it work & users always interact with application software while doing different activities.
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WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 23/11/24	Computer classification - can be generally classified by size and power as follows, though there is considerable overlap.
TUESDAY 24/11/24	Personal computer: A small, single-user computer based on a microprocessor. In addition to the microprocessor, a personal computer has a keyboard for entering data, a monitor for displaying information.
WEDNESDAY 25/11/24	Workstation: A powerful single-user computer. A workstation is like a personal computer, but it has a more powerful microprocessor and a higher-quality monitor.
THURSDAY 26/11/24	Mini computer: A multi-user computer capable of supporting from 10 to hundreds of users simultaneously. Supercomputer: An extremely fast computer that can perform hundreds of millions of instructions per second.
FRIDAY 27/11/24	Mainframe: A powerful multi-user computer capable of supporting from 10 to hundreds of users simultaneously.
SATURDAY 28/11/24	Mainframe: A powerful multi-user computer capable of supporting many hundreds or thousands of users simultaneously.

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 WEEK ENDING: (Last working day of the week)

WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 30/11/24	Laptop & SMARTPHONE computers A laptop is a battery or AC-powered personal computer that can be easily carried and used in a variety of locations.
TUESDAY 31/11/24	Netbook: A Netbook is a type of laptop that is designed to be even more portable. Netbooks are often cheaper than laptops or desktops. They are generally less powerful than other types of computer.
WEDNESDAY 01/12/24	MOBILE DEVICE: A mobile device is basically any handheld computer. It is designed to be extremely portable, often fitting in the palm of your hand. Smartphones: is a powerful mobile phone that is designed to run a variety of applications in addition to phone service.
THURSDAY 02/12/24	Information: For data to become information, it must be contextualized, categorized, calculated and condensed.
FRIDAY 03/12/24	Knowledge is closely linked to doing and implies know-how and understanding.
SATURDAY 04/12/24	

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WEEKLY PROGRESS SHEET

DAY & DATE	DESCRIPTION OF WORK DONE
MONDAY 07/12/24	Computer Viruses: A virus is a small piece of software that piggyback on real programs. For example, a virus might attach itself to a program such as a spreadsheet program.
TUESDAY 08/12/24	Email Viruses: An email virus travels as an attachment to email messages, and usually replicates itself by automatically mailing itself to dozens of people in the victim's email address book.
WEDNESDAY 09/12/24	Trojan horses: Is simply a computer program. The program claims to do one thing (it may claim to be a game) but instead does damage when you run it (it may erase your hard disk) Trojan horses.
THURSDAY 10/12/24	Worms: A worm is a small piece of software that use computer networks and security holes to replicate itself.
FRIDAY 11/12/24	What are some tips to avoid virus? * Install anti-virus software from a reputable vendor. * Scanning virus on a regular basis, install on an active
SATURDAY	* Use a virus scan before you open any new programs or files.

FOR THE SKETCHES, DIAGRAMS AND GRAPH
(Additional diagrams may be attached where necessary)

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Comments by Industrial-Based Supervisor:

Name: Abdullah Abdulla