



**A TECHNICAL REPORT ON
STUDENT INDUSTRIAL WORK EXPERIENCE
SCHEME [S.I.W.E.S]**

**HELD AT
WIGATAP ESTATE AGENCY, DERIM COURT, JEMBEWON, IBADAN**

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AWARD OF ORDINARY NATIONAL DIPLOMA (OND) IN PUBLIC
ADMNISTRATION, KWARA STATE POLYTECHNIC**

CERTIFICATION

This is to certify that **OLATUNBOSUN ABIODUN OLUWATOBI** with matriculation number **ND/23/ETM/FT/0077** undergoes his industrial training **SIWES** at **WIGATAP ESTATE AGENCY, DERIM COURT, JEMBEWON, IBADAN** In partial fulfillment of the award of National Diploma (**ND**) in , Kwara State Polytechnic, Ilorin.

DEDICATION

This SIWES report is dedicated to GOD Almighty, Mr. & Mrs. **OLATUNBOSUN** for their spiritual and financial support during my SIWES program.

ACKNOWLEDGEMENT

With overwhelming joy in my heart, I wish to thank the almighty God the fountain of all knowledge, my strength and my source, the great provider for his unconditional love and favor towards my life and throughout this academic pilgrimage. My immeasurable appreciation goes to my parents **Mr. and Mrs. OLATUNBOSUN** for their parental care and the support they have given me

since the day I have been given birth to and for the effort they have put in ensuring that I become someone great in life.

My sincere appreciation also goes to the entire staff and management of **WIGATAP ESTATE MANAGEMENT AGENCY, DERIM COURT, JEMBEWON, IBADAN**

My acknowledgement is incomplete without acknowledging my H.O.D; for his firmness and tireless effort in making Estate M best. To all my lecturers, thank you for the grooming and shaping. God bless you all.

Finally, only God is above all sort of mistakes. All errors in this work are strictly and exclusively mine.

TABLE OF CONTENT

Title Pages

Title page.....	i
Certification.....	ii
Dedication... ..	iii
Acknowledgement.....	iv
Table of content.....	v

CHAPTER ONE: INTRODUCTION

1.0 Background.	1
1.1 Objectives of SIWES	2

CHAPTER TWO: DESCRIPTION OF THE ESTABLISHMENT OF ATTACHMENT

2.1 Location and Brief History of Establishment.....	4
2.2 Objectives of the Establishment	4
2.3 Organizational Structure	5
2.4 The Departments in the Establishment and their Functions.....	5

CHAPTER THREE: INDUSTRIAL EXPERIENCE

3.1 Cleaning of the Estate	7
3.1.1 Continuation Of Building Project	7
3.1.2 Furnished Of Few Bedroom Flat	8

3.1.3	Property Marketing	11
3.2	Some of the projects carried out during my SIWES	18

CHAPTER FOUR

4.0	Challenges and problem Encountered... ..	19
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CHAPTER FIVE: SUMMARY, CONCLUSION AND RECOMMENDATION

5.1	Summary... ..	20
5.0	Conclusion.....	20
5.1	Recommendation.....	20

CHAPTER ONE

INTRODUCTION

1.1 BACKGROUND

SIWES was established by ITF in 1973 to solve the problem of lack of adequate practical skills preparatory for employment in industries by Nigerian graduates of tertiary institutions.

The Scheme exposes students to industry based skills necessary for a smooth transition from the classroom to the world of work. It affords students of tertiary institutions the opportunity of being familiarized and exposed to the needed experience in handling machinery and equipment which are usually not available in the educational institutions.

Participation in Industrial Training is a well-known educational strategy. Classroom studies are integrated with learning through hands-on work experiences in a field related to the student's academic major and career goals. Successful internships foster an experiential learning process that not only promotes career preparation but provides opportunities for learners to develop skills necessary to become leaders in their chosen professions.

One of the primary goals of the SIWES is to help students integrate leadership development into the experiential learning process. Students are expected to learn and develop basic non-profit leadership skills through a mentoring relationship with innovative non-profit leaders.

By integrating leadership development activities into the Industrial Training experience, we hope to encourage students to actively engage in non-profit management as a professional career objective. However, the effectiveness of the SIWES experience will have varying outcomes based upon the individual student, the work assignment, and the supervisor/mentor requirements. It is vital that each internship position description includes specific, written learning objectives to ensure leadership skill development is incorporated.

Participation in SIWES has become a necessary pre-condition for the award of Diploma and Degree certificates in specific disciplines in most institutions of higher learning in the country, in accordance with the education policy of government.

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Operators - The ITF, the coordinating agencies (NUC, NCCE, NBTE), employers of labor and the institutions.

Funding - The Federal Government of Nigeria

Beneficiaries - Undergraduate students of the following: Agriculture, Engineering, Technology, Environmental, Science, Education, Medical Science and Pure and Applied Sciences.

Duration - Four months for Polytechnics and Colleges of Education, and Six months for the Universities.

1.2 OBJECTIVES

The following are some of the objectives of SIWES:

- i. SIWES will provide students the opportunity to test their interest in a particular career before permanent commitments are made.
- ii. SIWES students will develop skills in the application of theory to practical work situations.
- iii. SIWES will provide students the opportunity to test their aptitude for a particular career before permanent commitments are made.
- iv. SIWES students will develop skills and techniques directly applicable to their careers.
- v. SIWES will aid students in adjusting from college to full-time employment.
- vi. SIWES will provide students the opportunity to develop attitudes conducive to effective interpersonal relationships.
- vii. SIWES will increase a student's sense of responsibility.
- viii. SIWES students will be prepared to enter into full-time employment in their area of specialization upon graduation.
- ix. SIWES students will acquire good work habits.

x. SIWES students will develop employment records/references that will enhance employment opportunities.

xi. SIWES will provide students the opportunity to understand informal organizational interrelationships.

xii. SIWES will reduce student dropouts.

Foster commitment and collaboration with both internal and external constituents.

The 4 months Students Industrial Work Experience Scheme (SIWES) which is a requirement for the completion of my course of study, Public Administration, The Organizations function is to provide training services for Public admin students and enable them to learn on the field practitioner.

CHAPTER TWO

DESCRIPTION OF THE ESTABLISHMENT OF ATTACHMENT

2.1 LOCATION AND BRIEF HISTORY OF ESTABLISHMENT

The name of the organization is WIGATAP ESTATE AGENCY, DERIM COURT, JEMBEWON, IBADAN. WIGATAP Homes Ltd, established by Prince Adebayo Olusegun Ade-Adedeji, specializes in providing affordable and luxurious properties for investment and residential purposes in Nigeria. One of their notable developments is Derin Court, a mixed-use estate situated on a 4.8-acre land along Jemibewon Road, adjacent to the Ibadan Golf Club and behind the Ibadan Recreation Club in Sabo, Ibadan. Derin Court offers a variety of residential options, including 2-bedroom en-suite flats with guest toilets, designed to cater to different market segments such as lower-upper, medium-upper, and upper-income earners seeking modern living spaces. As of now, 48 of these tastefully finished and furnished flats have been completed and sold. In addition to residential offerings, Derin Court provides short-let accommodations. For instance, luxury 2-bedroom apartments within the estate are available for short-term stays, offering amenities like furnished living spaces and proximity to local attractions. The strategic location of Derin Court on Jemibewon Road places it near significant landmarks such as the Ibadan Golf Club and the Ibadan Recreation Club, enhancing its appeal to residents and visitors alike

OBJECTIVES OF THE ESTABLISHMENT

- i. To develop and offer well-designed, modern, and affordable residential properties for individuals and families.
- ii. To create investment opportunities in the real estate sector by providing valuable properties with high returns.
- iii. To ensure residents have access to high-quality living spaces with modern facilities and security.
- iv. To contribute to the growth and transformation of Ibadan's real estate sector through strategic developments.
- v. To provide temporary housing solutions for visitors and business travelers.

2.2 ORGANIZATIONAL STRUCTURE

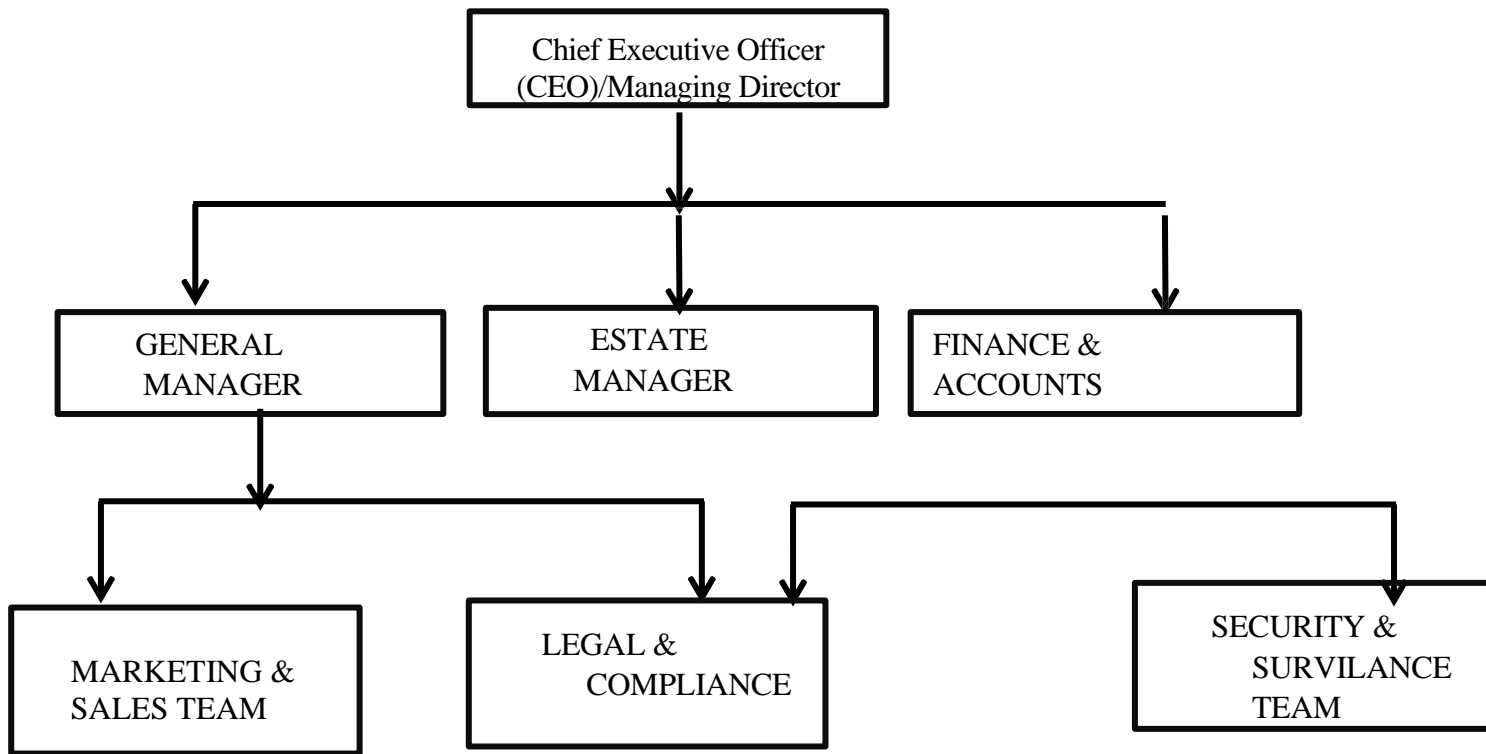


Figure 1. Organisational structure of the company

2.3 THE DEPARTMENTS IN THE ESTABLISHMENT AND THEIR FUNCTIONS

There are three major departments in WIGTAP ESTATE AGENCY, DERIM COURT

Administrative Department

Human Resources Department

IT Department

- Administrative department: the main role of the administrator is to ensure the efficient performance of all departments in the organization. They provide motivation to the work force and make them realize the goals of the organization.
- Human resources department: this department is responsible for handling different functions within the organization. The department is responsible for hiring and firing employees,

training workers, maintaining interoffice relationships and interpreting employments laws. The department works diligently behind the scenes to ensure that the organization runs efficiently.

- Information Technology Department: this is the department responsible for the architecture, hardware, software and networking of the computers in the company. Some of the activities of this department are programming, web development, technical support and administration.

CHAPTER THREE

INDUSTRIAL EXPERIENCE

3.1 Cleaning Of The Estate

Cleaning an estate is a crucial task for estate management students as it helps maintain a hygienic, aesthetically pleasing, and well-organized environment. Estate cleaning involves a series of structured activities that ensure the property remains in good condition, free from dirt, debris, and potential hazards. The process begins with an initial assessment of the estate to determine the areas that need attention, including buildings, walkways, drainage systems, and green spaces. This helps in creating a cleaning plan that prioritizes urgent tasks. Litter removal is an essential aspect, involving the collection of waste materials such as plastic, paper, and other debris from open areas, roads, and gardens. Proper waste disposal methods should be followed, including sorting waste into recyclable and non-recyclable categories to promote environmental sustainability. Sweeping and mopping of common areas like hallways, staircases, and sidewalks help maintain cleanliness and prevent the accumulation of dust and dirt. Regular cleaning of drainage systems ensures proper water flow, preventing blockages and water stagnation, which could lead to flooding or breeding of mosquitoes. Lawn and garden maintenance is also a significant part of estate cleaning, requiring activities like weeding, trimming of hedges, and watering plants to enhance the landscape's appearance. For residential estates, sanitation of communal facilities such as restrooms, clubhouses, and recreational areas is necessary to prevent the spread of diseases. Estate management students should also focus on window and wall cleaning, especially in high-rise buildings, to maintain a neat appearance and prevent long-term structural damage caused by dirt buildup. Additionally, estate cleaning involves pest control measures, such as fumigation and sealing of entry points for rodents and insects. Regular maintenance checks should be conducted to identify any deteriorating areas that require repainting, repairs, or renovations. Incorporating cleaning schedules and assigning specific responsibilities ensures efficiency and accountability. Proper documentation of cleaning activities helps in tracking progress and improving future maintenance efforts. Estate management students must also engage with waste management agencies and environmental health authorities to ensure compliance with sanitation regulations.

3.1.1 CONTINUATION OF BUILDING PROJECT

The continuation of a building project involves completing ongoing construction work in accordance with the architectural plan, engineering designs, and regulatory requirements. This phase ensures

that all structural, mechanical, and electrical installations are completed while maintaining quality and safety standards.

Key activities in the continuation of a building project include:

- i. Structural Works: Completing foundation, columns, beams, walls, roofing, and flooring.
- ii. Mechanical and Electrical Installations: Wiring, plumbing, ventilation, and HVAC systems.
- iii. Finishing Works: Plastering, painting, tiling, window and door installations.
- iv. Quality Control and Inspections: Ensuring compliance with building regulations and safety standards.
- v. Landscaping and Site Development: Paving, drainage, fencing, and greenery.
- vi. Final Testing and Commissioning: Checking utilities, fire safety, and security systems before project handover.

3.1.2 FURNISHING OF BEDROOM FLATS

Furnishing a few-bedroom flat involves equipping the space with essential and decorative items to enhance comfort, functionality, and aesthetics. This process includes selecting appropriate furniture, appliances, and décor that suit the needs of the occupants while maximizing space utilization.

Key aspects of furnishing a bedroom flat include:

- i. Living Room Setup: Sofa sets, coffee tables, TV stands, rugs, and lighting fixtures.
- ii. Bedroom Arrangement: Beds, wardrobes, bedside tables, dressers, and curtains.
- iii. Kitchen Essentials: Cabinets, countertops, cooking appliances, refrigerators, and dining sets.
- iv. Bathroom Fixtures: Showers, sinks, mirrors, storage units, and essential toiletries.
- v. Decor and Accessories: Wall art, plants, curtains, and lighting to create a homely atmosphere.

3.1.3 PROPERTY MARKETING

Property marketing involves strategies and techniques used to promote real estate properties to potential buyers, tenants, or investors. It aims to attract the right audience, generate interest, and ultimately close deals efficiently. Effective property marketing ensures maximum visibility and appeal of real estate listings.

3.2 SOME PROJECT DONE AT THE FIRM



CHAPTER FOUR

CHALLENGES AND PROBLEM ENCOUNTERED

It is not uncommon to hear students on their Student Industrial Work Experience Scheme (SIWES) or internship lament over their unpleasant experiences, especially the challenges encountered in the process of finding a firm to accommodate and support them.

While it is expected of students to go out and acquire practical knowledge of their chosen fields, it seems also right for firms to make provisions to support their efforts.

Though internship is peculiar to polytechnics, but most universities have followed suit depending on the course of study of the students. The major objective of internship is to help students apply theoretical knowledge and school-based skills to practice before they enter the world of work.

The program came into existence following decree No. 47 of October 08, 1971 as amended in 1990. This decree gave birth to the founding of the Industrial Training Fund (ITF) in 1973/1974, which in turn established the Students Industrial Work Experience Scheme (SIWES) to bridge the gap between school-based knowledge and work-place skills. Though industrial training provides students with work experience that prepares them for the work place, but the major advantage is that it helps students discover their areas of career interests which they are most likely to acquire.

But despite this advantage, internship isn't without its hiccups, as students face the challenges of getting firms that would not just absorb them in their core areas of competence, but pay them monthly allowances. Vanguard Learning investigation reveals that organizations such as banks request for IT students because of cheap labour, others do not wish to accommodate students who beg for placements, while some organizations will ask the students to pay for the knowledge that will be acquired. Some of the challenges faced are listed below:

- Trekking each day to Office Of Head Service
- Lack of free access to internet for SIWES students at training place.
- Some of the projects I executed took me few days to debug at early stage of working.

CHAPTER FIVE

SUMMARY, CONCLUSION AND RECOMMENDATIONS

5.0 CONCLUSION

In conclusion, this report has dealt with all I was taught both practical and theory during the SIWES program. The SIWES program is of great advantage which every student that participated will forever remember.

5.1 PERSONAL IMPRESSION ABOUT THE ORGANISATION

The Estate Management Department of WIGTAP ESTATE AGENCY, DERIM COURT, JEMBEWON, IBADAN is a place to be and thank God that I went there for the industrial training. They have God fearing staffs and student have unlimited and unrestricted access to all their resources this makes it easier for students to learn fast.

5.2 SUGGESTIONS AND RECOMMENDATIONS

I will suggest that the ITF should keep the SIWES program going so that students in the higher institution can gain more practical experience which will prepare them ahead of the labour market demands.

I recommend the Estate Management department of WIGTAP ESTATE AGENCY, DERIM COURT, JEMBEWON, IBADAN for any Estate Management student interested in Siwes Training, it is a place where one can never be the same after being trained and also for any Public department the student might fall into.

