TECHNICAL REPORT

ON

STUDENT INDUSTRIAL WORK EXPERIENCE SCHEME (SIWES)

HELD AT

REFRESH COMPUTER CONSULT

TAIWO OWO NI BOYS, BEHIND ECO-BANK ILORIN WEST KWARA STATE

PRESENTED BY

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ND/23/COM/PT/0131

SUBMITTED TO

Department of Computer Science,

Institute of Information and Communication Technology

Kwara State Polytechnic, Ilorin

In Partial Fulfillment of the Award of National Diploma (ND) in Computer Science

AUGUST – DECEMBER 2024

DEDICATION

This work is dedicated to the Almighty God, for their love, mercies, guidance and protection during and even after this work.

This work is also dedicated to my lovely and caring parents and wonderful brothers and sisters for their love, support and encouragement.

ACKNOWLEDGEMENT

I wish to acknowledge and thank everyone who contributed one way or the other towards the success of my industrial training.

My special thanks goes to the management of and my supervisor for their numerous contribution and effort to make this research a success.

Also my beloved mother and my colleagues for giving me the great opportunity.

I want to say a big thanks to my siblings and my friends for their support and love also my friends for their encouragement and advice.

ABSTRACT

The Student Industrial Work Experience Scheme (SIWES) Relevance to the Department of Computer Science was researched upon. The instruments used was practicalized and this practical were used to answer the research questions. The results were collected and analyzed in the chapters that make up this study report and project works.

Based on the analysis, Major findings emerged revealing that students did receive practical work on the job training. The SIWES scheme further exposes students to proper methods of using and handling information technology (IT) equipment and development at REFRESH COMPUTER CONSULT.

However, the study concluded that if students are adequately exposed to research materials and facilities, if students are provided with thorough and proper supervision by supervisors, if orientation towards equipment and machinery handling was well fashioned out, there will necessarily be an upsurge in performance rates Therefore, the researcher recommends the following

That employers ought to accept students supervisors need to be attached to individual's students. Students should be allowed to express and get themselves exposed to information technology (IT) practices in order to acquire a deeper orientation before the commencement of the programme if adequate performance is to be guaranteed.

CHAPTER 1

Student Industrial Work Experience Scheme

The Students Industrial Work Experience Scheme (SIWES), is a skills Development programme initiated by the Industrial Training Fund (ITF), in 1973 to bridge the gap between theory and practice among students of Engineering and technology in Institutions of Higher Learning in Nigeria. It provides for on-the-job practical experience for students as they are exposed to work methods and techniques in handling equipment and machinery that may not be available in their Institutions.

SIWES was established by **ITF** in 1973 to solve the problem of lack of adequate practical skills preparatory for employment in industries by Nigerian graduates of tertiary institutions.

The Scheme exposes students to industry based skills necessary for a smooth transition from the classroom to the world of work. It affords students of tertiary institutions the opportunity of being familiarized and exposed to the needed experience in handling machinery and equipment which are usually not available in the educational institutions.

Participation in **SIWES** has become a necessary pre-condition for the award of Diploma and Degree certificates in specific disciplines in most institutions of higher learning in the country, in accordance with the education policy of government.

Duration – Four months for the Polytechnics.

Aim of the Study

The aim of the study was to evaluate the impact of SIWES on Technical Skills Development in the Nigerian economy. This is to enable Institutions of HigherLearning and other Stakeholders assess the performance of their roles in the Scheme.

THE ROLE OF THE INDUSTRIAL TRAINING FUND

The Industrial Training Fund (ITF) was established by the decree 47 of 1971 constitution and charged with the responsibility of promoting and encouraging the acquisition of industrial skills, with the view of generating a collection of indigenoustrained manpower, sufficient enough to enhance and meet the needs of the economy so as to promote development. Supervision of students, organizing orientation programs, and disbursing allowances to students are some of the roles played by the industrial training fund in the implementation of SIWES.

THE SCOPE AND IMPORTANCE OF SIWES

The scheme covers all science and technological based students in monotechnics, polytechnics and universities in Nigeria, resulting in a high population of students which is easily managed because of the public and private industries that partake in the scheme. SIWES enables students acquire industrial know-how in their field of study particularly in technological based courses. It also enables students experiencethe application of theoretical knowledge in solving real life problems.

THE ROLE OF THE STUDENT AND THE INSTITUTION

The role of the student is to partake in the program in such a way that he/she will achieve maximum benefit from the program. The student is advised to ask questions, be submissive, and adhere to all the rules and regulations of the organization where he is attached. Identification of placement opportunities, funding of SIWES supervisors and assessment of the student are some of the roles played by the institutions to ensure smooth running of the program.
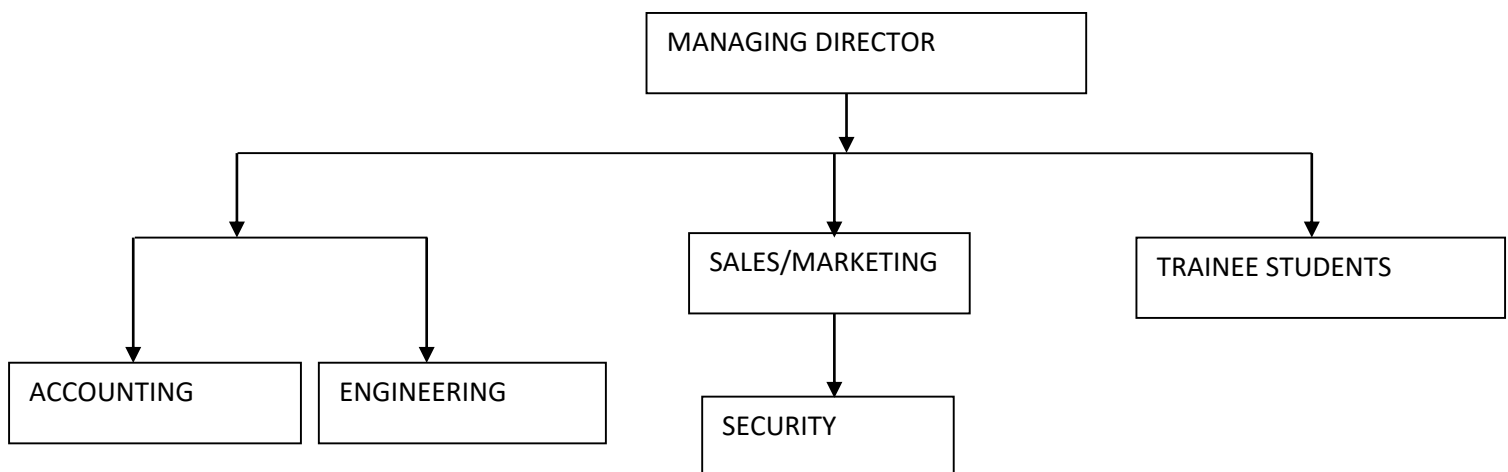
CHAPTER 2

About The Organization

Our Information and Communications Technology (ICT) organization REFRESH COMPUTER CONSULT, created on 19th January 2019, often referred to as an IT organization, is a crucial component of modern businesses and institutions. Our primary purpose is to manage and leverage technology to support the organization's goals, operations, and strategic objectives. Here's a general overview of the key aspects of our ICT organization:

1. **Infrastructure Management:** ICT organizations are responsible for maintaining and expanding the technology infrastructure, which includes networks, servers, data centers, and cloud services. They ensure that these components operate efficiently, securely, and reliably.

2. **Software Development and Application Management:** Developing and maintaining software applications and systems is a core function. This includes custom software development, integrating third-party applications, and ensuring that software aligns with the organization's needs.

3. **Information Security:** Protecting sensitive data and systems is paramount. ICT organizations implement security measures to safeguard against cyber threats, including firewalls, antivirus software, encryption, and employee training.

4. **User Support and Helpdesk:** Providing technical support to end-users is essential. This includes addressing issues, troubleshooting, and offering guidance to ensure that employees can work effectively with technology.

5. **Data Management and Analytics:** Managing and analyzing data is vital for informed decision-making. ICT organizations oversee data storage, retrieval, and analysis, often utilizing tools and technologies for business intelligence and data analytics.

6. **Project Management:** Managing IT projects efficiently is crucial. ICT organizations use project management methodologies to ensure that technology initiatives are completed on time and within budget.

7. **Vendor Management:** Engaging with technology vendors and suppliers is a common task. ICT organizations negotiate contracts, maintain vendor relationships, and assess the value of third-party services and products.

8. **Compliance and Regulatory Adherence:** Staying compliant with industry regulations and standards, such as GDPR or HIPAA, is vital, especially in sectors like healthcare or finance.

9. **Innovation and Strategy:** ICT organizations need to stay abreast of technological advancements and assess how emerging technologies can benefit the organization. They also develop IT strategies that align with the broader organizational goals.

10. **Cost Management:** Budgeting and cost control are critical to ensure that technology investments are financially sustainable and provide value to the organization.

11. **Disaster Recovery and Business Continuity:** Planning for and mitigating the impact of disasters, including data breaches or system failures, is a significant aspect of ICT. This involves creating backup and recovery strategies.

12. **Training and Skill Development:** Keeping IT staff up-to-date with the latest technologies and certifications is essential for maintaining a skilled and capable workforce.

In summary, our ICT organization plays a central role in enabling businesses and institutions to leverage technology effectively. Its responsibilities encompass infrastructure management, software development, cybersecurity, support, data management, and strategic planning, all aimed at achieving the organization's objectives in an increasingly digital world.

ORGANIZATION CHART

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CHAPTER 3

ACTIVITIES DURING THE PROGRAMS AS FOLLOWS:

3.1 INTRODUCTION TO COMPUTER SYSTEM

On the first day of my SIWES training which started on 5th August, 2024. I was introduced to organization and management.

I was introduced to computer system and it's sectors, which I was introduced to different tools and application packages.

Introduction to different application packages and their uses, such as Ms-word, Power-point, Publisher, and Excel.

3.2 Introduction to Microsoft Word
Application packages which consist of many tools and menu, like home page layout page preview etc.

✓ **Home Bar**

Consist of different bar and some important tools when working with Ms-word

1. **Font type:** on the home menu, we can choose font type like Times New Roman, Arial-black, Book Antiqua etc,
2. **Font Size:** the process of selecting adequate size for our document format, consist of different icons and way of arrangement of our document.
3. **Line colour:** refers to the process of giving a text colour, the default color for preparing document is black color.
4. **Align item:** I was taught on how document need to align if we wanted to have good preparation of document
5. **Types of align item:** left margin, right margin, centralize and justify.
6. **Bullet in Microsoft:** Bullet refers to the process of representing item with unique symbol, i.e., used to replace number
7. **Numbering in Ms-word:** numbering is very important when preparing large page of document. We can see numbering of items behind bullets
8. **Lines-pacing in Ms-word:** line spacing is a way of giving line a unique space to avoid ambiquo. Different type of line space are 1.5, 2.0, 3.0 etc.
9. **Find and Replace:** find and replace is the process of replacing a text with one particular text by the use of *ctrl F and R.*

10. **Ascending and Descending Order:** ascending order in Microsoft word is the arrangement from the lowest to the highest order (alphabetically: A –Z, Numerically: 0 – whatever.), descending order is the opposite of ascending order.

✓ **Insert Bar**

I was moved to insert bar after we're done with home bar, insert consist of different tools like shapes, page number.

1. **Shapes and table:** both are very essential and crucial in ms-word; there's table row and column, adding it is by clicking and select appropriate number.
2. **Page Number and Page border:** refer to the number of a particular page.
3. **Break:** break in ms-word refers to the process in document and ability to give a page different format.
4. **Orientation:** refers to the process of selecting whether *landscape or portrait*

3.3   WEBSITE DESIGN
Overview of Web Development

Web development is a field that focuses on the creation and maintenance of websites and web applications. It involves both front-end and back-end development to ensure that websites are user-friendly, visually appealing, and function seamlessly. During my SIWES experience, I had the opportunity to gain hands-on experience in various aspects of web development, including coding, design integration, and database management. I gained hands-on experience working on HTML, CSS, JavaScript, and other web technologies, using VS Code as the integrated development environment (IDE). This report focuses on my experience in web development, where I utilized Visual Studio Code (VS Code) as the primary development environment.

Tools and Technologies Used
HTML & CSS: HTML (HyperText Markup Language) and CSS (Cascading Style Sheets) were essential in creating the structure and styling of web pages. HTML was used to define content layout, while CSS allowed me to customize colors, fonts, and other design elements to create visually appealing and responsive web pages.

Under html I was also able to look into sub division like the linking, link bookmarking, heading, creation of ID tags, iframe tags, styling and so on. I was also able to run codes written on the vs code with an extension called live server.

JavaScript: JavaScript enabled interactive elements on web pages, such as animations, form validations, and dropdown menus. I also used JavaScript frameworks, particularly React.js, to manage complex user interfaces. Where i focused on java script basics, the use of data types, variables and operations Proceeds to learn about the control structures in javascript like the conditional statement and so on.

Introduction and Icebreaker:
- Start with an icebreaker to build rapport among participants and introduce the program's goals and agenda.

Design Principles Workshop:
- Conduct a workshop on fundamental design principles such as layout, color theory, typography, and user experience (UX) design.

Wireframing and Prototyping:
- Have participants create wireframes and prototypes of website designs using software tools or paper sketches.
- Encourage them to focus on user flow and functionality.

Visual Design Challenges:
- Pose visual design challenges, like designing a logo or custom graphics, to encourage creativity and originality.

Portfolio Development:
- Instruct participants on how to create an online portfolio to showcase their web design projects.
- Provide tips on presentation and storytelling.

Group Projects:
- Assign group website design projects with specific objectives and target audiences.
- Encourage collaboration and teamwork.

Critique Sessions:
- Organize design critique sessions where participants provide constructive feedback on each other's work.
- Emphasize the importance of constructive criticism.

Final Project Showcase:
- Allow participants to present their final website design projects to the group.
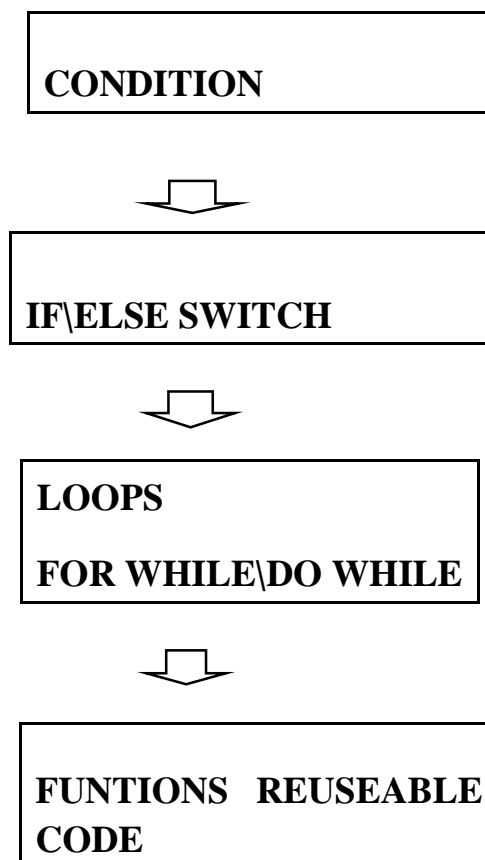- Encourage them to discuss their design choices and challenges faced.

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JAVASCRIPT CONTROL STRUCTURE

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│  FUNTIONS   REUSEABLE   │
│  CODE                   │
└─────────────────────────┘
```

React.js: React.js is a popular JavaScript library used for building dynamic and interactive user interfaces, particularly for single-page applications."

WORDPRESS: I learnt a little about wordpress which only includes the basic of wordpress including (installation, configuration and dashboard navigations). Moved on to worpress themes and plugins as well as understanding heading post, pages categories, tags and so on.

1. Setting Up the Development Environment
Installed VS Code and configured extensions like Live Server, Prettier, and Emmet.

Organized project files into folders for efficient project management.

2. Website Design and Development
Created static web pages using HTML and styled them with CSS.

Implemented responsive designs using media queries.

Added interactivity to web pages using JavaScript.

3. Using VS Code Features
Intelligence: VS Code's intelligent code suggestions enhanced my productivity.

Integrated Terminal: Used to run commands like npm install and git commit. Debugging: Utilized VS Code's debugging tools to identify and fix errors in JavaScript.
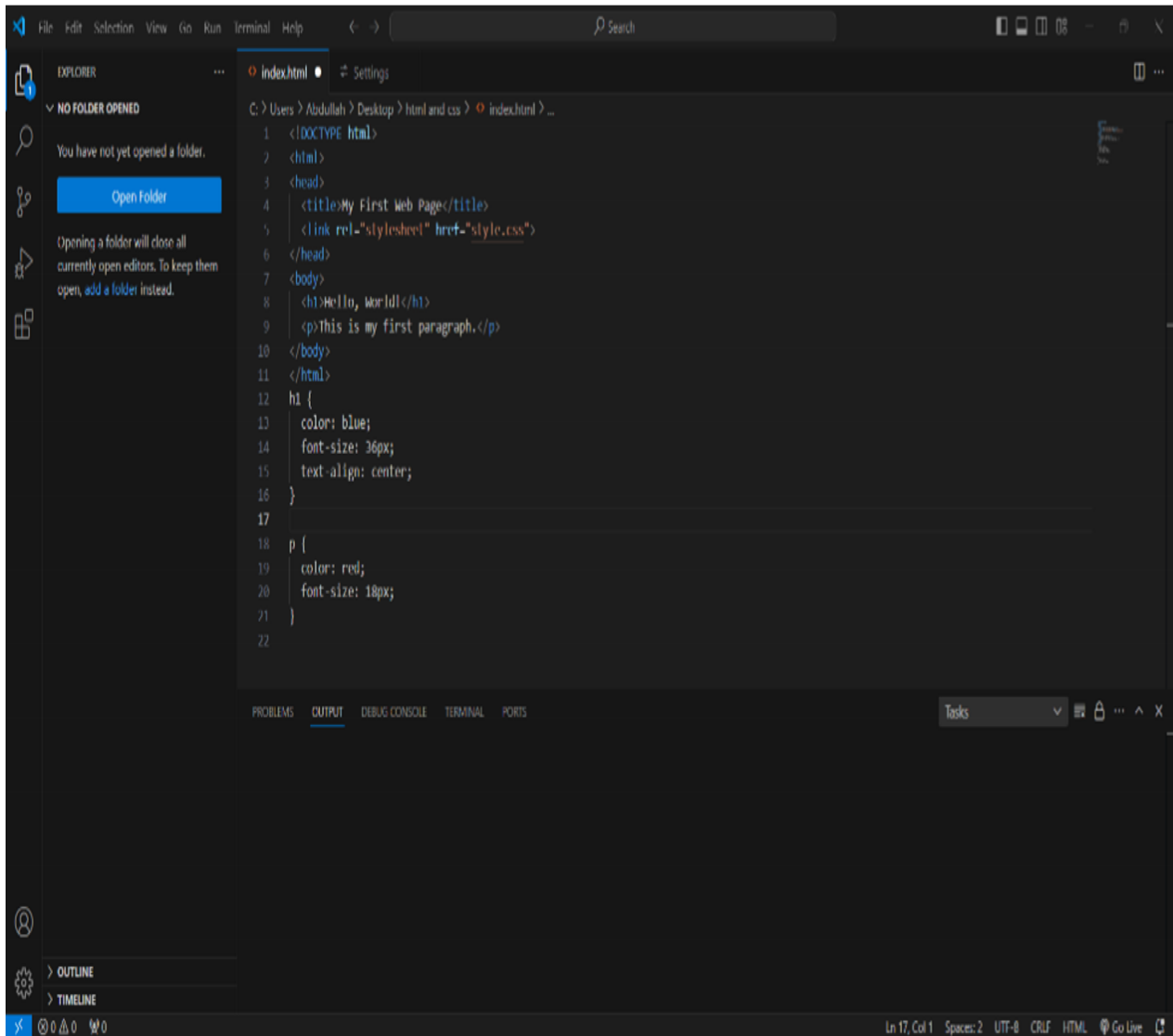
Explanation:

HTML:

  <!DOCTYPE html>: Declares the document type as HTML5.

  <html>: Root element of an HTML page.

  <head>: Contains meta-information about the page, like the title.

<title>: Sets the title of the page, displayed in the browser's tab.

  <link>: Links an external stylesheet (style.css) to the HTML document.

<body>: Contains the visible content of the page.

  <h1>: Defines a heading level 1.

<p>: Defines a paragraph.

CSS: h1 { ... }: Styles the <h1> element.
color: blue;: Sets the text color to blue.
font-size: 36px;: Sets the font size to 36 pixels

text-align: center;: Aligns the text to the center.

p { ... }: Styles the <p> element.

color: red;: Sets the text color to red.

font-size: 18px;: Sets the font size to 18 pixels.

When you open this HTML file in a web browser, you'll see a simple page with the text "Hello, World!" in blue and a paragraph in red, styled according to the CSS rules.

Introduction and Icebreaker:
- Icebreaker games or activities to help participants get to know each other and create a comfortable learning environment.

Software Exploration:
- Hands-on exploration of the software package with guided exercises.
- Scenario-based tasks to familiarize participants with the software's interface and basic functions.

Interactive Demos:
- Live demonstrations by the instructor, highlighting key features and best practices.
- Encourage participants to ask questions and interact during the demos.

Group Discussions:
- Facilitate discussions on the practical applications of the software in participants' work or industry.
- Encourage participants to share their experiences and insights.

Problem-Solving Exercises:
- Present participants with software-related challenges and problem-solving scenarios.
- Allow them to work in groups or individually to find solutions.

Q&A Sessions:
- Dedicated question and answer sessions to address participants' specific queries and concerns.
- Use these sessions to clarify concepts and troubleshoot issues.

Hands-On Workshops:
- Workshops where participants can practice using the software to complete tasks.
- Provide guidance and support as they work through exercises.

Collaborative Projects:
- Assign group projects that require participants to apply their knowledge and use the software to solve real problems.
- Encourage collaboration and teamwork.

Resource Sharing:
- Share additional resources such as user guides, tutorials, and online forums where participants can continue learning.

Wrap-Up and Reflection:
- Reflect on key takeaways from the program.
- Discuss how participants can continue to build their skills and apply what they've learned.

CHAPTER 4

CHALLENGES OF ICT FOR SIWES

REFRESH COMPUTER CONSULT environment has created new modus operandi for the profession by virtue ofnew tools for information exchange. When they note that the library profession in India, like their colleagues everywhere, particularly those serving high-tech institutions, are already subject to challenges resulting from ICT. They assert that thenew technology may call for organizational change in the traditional library and that librarians may function more like consulting information engineers than as the traditional, passive custodians of information and dispersers of documents.

This poses a challenge to educators, practitioners, and students, as discussed below:

Digital Environment

ICT created a new digital environment that led to the development of digitization, the conversion of print and other formats to digital form, as an enhanced storage and preservation technique. Digital libraries are one result of these new information acquisition and distribution techniques all information resources are available in computer processable form and the functions of acquisition, storage, preservation, retrieval, access, and display are carried out through the use of digital technology.

The ICT environment calls for librarian to be managers and organizers of digital content. It requires new management skills and other roles such as content creators,web page planners and designers, and Internet navigators.

New career specializations

The digital environment facilitated by ICT created new platforms for professional activities, where librarians can be more proactive than in the analog era. Librarians operating in this information environment may be called Internet librarians, digital librarians, "cybrarians," or "webarians," all coined from ICT jargon. These changesare positioning librarians for the global information arena.

CHAPTER 5

CONCLUSION

During the course of the four months' period of SIWES (Student Industrial Work Experience Scheme) at REFRESH COMPUTER CONSULT, I have acquired technical skills in the field of Website Design, Microsoft Office, Graphics Design and technical skills such as networking and managerial skills, and have had the opportunity to experience the application of theoretical knowledge acquired in the classroom to solve real problems. Thus, SIWES has been a success, because I have gained knowledge that ordinarily would not be obtained in the lecture hall.

RECOMMENDATION

As a result of difficulties experienced during the four months SIWES program, I would like to recommend the following changes: The duration of SIWES should be extended so as to enable students be more experienced. The ITF should make monthly allowance available for students, so as to put an end to financial difficultiesthat may arise as a result of transport problems. The Institutions and ITF should helpstudents to get a place of attachment so that the program may commence as planned.

The following recommendations were based on the findings of the study and as asolution to the identified problems.

PROPER COORDINATION AND SUPERVISION OF THE EXERCISE: The various bodies involved in the management of the SIWES exercise i.e. Industrial Training Fund (ITF), NUC, NBTE and NCCE should come together and fashion out a modality that will ensure smooth operation of the SIWES exercise. Efforts should be made to ensure that students attached to the organization are properly supervised to ensure that what they are doing is in line with the objectives of the SIWES exercise.

The various bodies involved in the management of the SIWES programme shouldliaise with the various industries ahead of time so as to minimize or reduce to the barest minimum the high level of refusal to accept students for their industrial training participation.

ISSUING OF LOG BOOKS/IT LETTERS ON TIME: The log books used by the student during the industrial training period and the IT letters should be issued to the students at the end of the first semester exam as against the end of second semester examination as this will afford the students enough time to search for place that are relevant to their field of study.

EMPLOYMENT OF EXPERTS: The various institutions should endeavor to employ experts in the areas of career development to manage the student's industrial placement centers.