

**A TECHNICAL REPORT AND PRESENTATION
ON
STUDENT INDUSTRIAL WORK EXPERIENCE
SCHEME (SIWES)**

HELD AT

**HIS MERCY ESTATE MANAGEMENT STADIUM
AREA OGBOMOSHO OYO STATE
OKE ALAPATA**

SUBMITTED BY

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DEDICATION

I dedicate this project to Almighty God for his protection over me during SIWES program and my wonderful parent for their moral and financial support towards my academic career may God guide and protect them all.
(AMEN)

ACKNOWLEDGEMENT

A report of this magnitude definitely involved more than just my hand work alone. In consequence to that, it is important that effort of the people who contribute to success of this program be acknowledge.

First of all am grateful to Almighty God and my dearest parent MR/MRS **OJEWUYI** for Their moral and financial support to my academics, in fact they are the best, my friends and my SIWES supervisor for their cooperation for making it possible for me to round up my program.

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CHAPTER ONE

1.1 INTRODUCTION

The Student Industrial Work Experience Scheme (**SIWES**) is a program embarked on to give student specialized skill and acquisition of knowledge in their field of study. It also serves as a motive that compliments learning and encourages the attachment of students in industries, companies and firms based on their discipline. Students are thereby compelled as a matter of necessity to acquire certain educational skill and knowledge either in Polytechnic, University or College of Education.

1.2 DEFINITION OF SIWES

SIWES which is also known as Student Industrial Work Experience Scheme is an aid which enables students to have practical knowledge pertaining to their field of study. It is a program that involves the higher institution knowledge in relation to national board for technical education.

1.3 AIMS AND OBJECTIVES

- To expose students on a particular field they have focused on.
- To enable students face challenges.
- To enable them gain more experience.
- To help students acquire skills.
- To enlighten students about the practical aspect of their field of study.

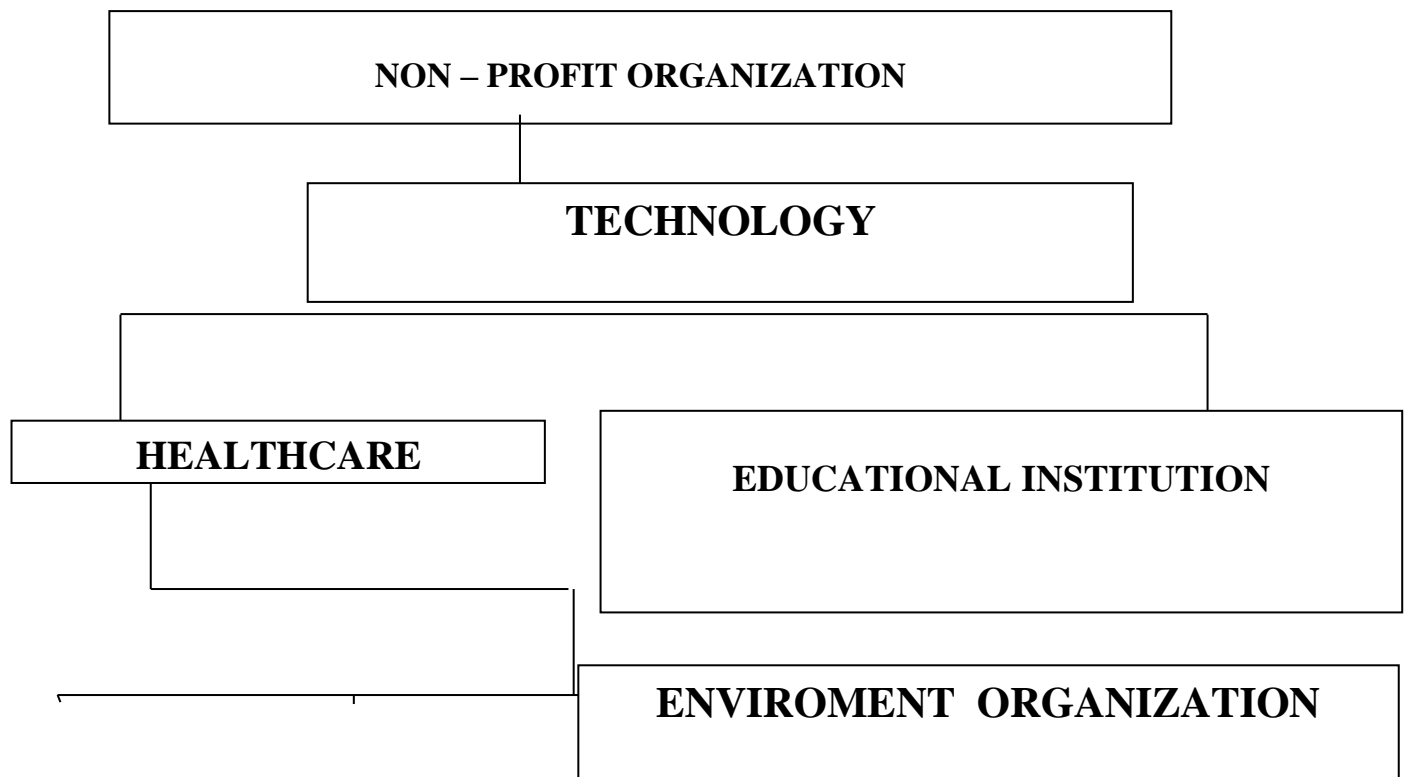
CHAPTER TWO

2.1 HISTORICAL BACKGROUND OF THE ORGANIZATION

The Student Industrial Work Experience Scheme (SIWES) was established in **HIS MERCY ESTATE MANAGEMENT STADIUM AREA OGBOMOSHO OYO STATE OKE ALAPATA** to address the lack of practical skills among students preparing for employment in industry. SIWES is a scheme designed to prepare and expose students to industrial work situations they are likely encounter after graduation.

2.2 ORGANIZATION CHART

ORGANIZATIONAL CHART



3.1 SECTIONAL/UNIT OF THE HUMAN RESOURCES (HR) DEPARTMENT

These are the various units of the organization and their specific functions:

- **MARKET RESEARCH UNIT** : conducts market Research to indentify target audience, trends, and competitors.
- **BRAND MANAGEMENT UNIT**: Creates and implements online marketing compaigns

3.2 ENERGY EFFICIENCY.

- **WATER CONSERVATION** : Implement low-flow fixtures and greywater reuse systems.
- **Energy-Efficient Systems***: Use LED lighting, energy-efficient pumps, and optimize heating/cooling systems.
- **Renewable Energy***: Consider solar or geothermal energy sources.

INITIATIVE

- **SUSTAINABILITY INITIATIVES** : Implement recycling programs, composting, and reduce waste.
- **COMMUNITY ENGAGEMENT**: Educate residents on energy efficiency and sustainability practices.
- **COLLABORATIONS** : Partner with local organizations to promote sustainability.

3.3 PROPERTY AMENITIES

- **GREEN SPACES** : Create parks, gardens, or green roofs to reduce urban heat island effect.
- **RECREATIONAL FACILITIES** : Provide energy-efficient recreational facilities, such as swimming pools or gyms.
- **COMMUNITY AREAS** : Designate community areas for residents to socialize and promote community engagement.

3.4 PROPERTY MAINTENANCE

- **REGULAR INSPECTIONS**: Conduct regular property inspections to identify maintenance needs.
- **PREVENTATIVE MAINTENANCE** : Perform preventative maintenance tasks, such as cleaning gutters and inspecting roofs.
- **REPAIR AND REPLACEMENT** : Establish a schedule for repairing and replacing equipment and systems.

TENANCY SCHEDULE

- **Lease Agreements***: Establish clear lease agreements outlining tenant responsibilities.
- **Rent Payment** : Establish a rent payment schedule and process.

- **TENANT COMMUNICATION** : Establish a communication system for tenants to report maintenance issues.

3.4 STATE MANAGEMENT STRATEGY:

- **COMPLIANCE** : Ensure compliance with local, state, and federal regulations.
- **RISK MANAGEMENT** : Develop a risk management plan to mitigate potential risks.

PERFORMANCE METRICS : Establish performance metrics to measure property management success.

3.5 PROPERTY DEVELOPMENT IDEAS

- **SUSTAINABLE DESIGN** : Incorporate sustainable design principles into property development.
- **MIXED-USE DEVELOPMENT** : Consider mixed-use development to promote walkability and reduce transportation needs.
- **INNOVATIVE TECHNOLOGIES** : Incorporate innovative technologies, such as green roofs or solar panels, into property development

CHAPTER THREE

4.1 MARKET TRADE AND ANALYSIS REPORT

IMPORTANCE OF ATTENTION TO DEEPENING IN POVERTY MANAGEMENT

- **POVERTY REDUCTION STRATEGIES** : Implement targeted poverty reduction strategies, such as job training programs and microfinance initiatives.
- **NEEDS ASSESSMENT** : Conduct regular needs assessments to identify areas of poverty and develop targeted interventions.
- **COLLABORATIONS** : Collaborate with local organizations and stakeholders to leverage resources and expertise.

4.2 EFFECTIVE COMMUNICATION STRATEGIES)

- **CLEAR MESSAGING** : Develop clear, concise messaging to communicate with stakeholders, including residents, staff, and partners.
- **MULTIPLE COMMUNICATION CHANNELS** : Utilize multiple communication channels, such as email, social media, and in-person meetings.
- **FEEDBACK MECHANISMS** : Establish feedback mechanisms to ensure that stakeholders can provide input and suggestions.

4.3 ENHANCE CUSTOMER SERVICE

- **Resident-Centric Approach** : Adopt a resident-centric approach to customer service, prioritizing resident needs and concerns.

STAFF TRAINING : Provide regular training for staff on customer service best practices and resident engagement strategies.

SERVICE LEVEL AGREEMENTS : Establish service level agreements (SLAs) to ensure timely and effective resolution of resident issues.

4.4 IMPROVE TECHNOLOGY INTEGRATION

- **PROPERTY MANAGEMENT SOFTWARE :** Implement property management software to streamline operations, improve communication, and enhance resident engagement.
- **DIGITAL PAYMENT SYSTEMS :** Introduce digital payment systems to facilitate easy and convenient rent payments.
- **DATA ANALYTICS :** Leverage data analytics to inform decision-making, identify trends, and optimize operations.

4.5 REGULAR TRAINING FOR ESTATE MANAGEMENT STAFF

- **COMPREHENSIVE TRAINING PROGRAMS :** Develop comprehensive training programs for estate management staff, covering topics such as customer service, conflict resolution, and property maintenance.
- **ONGOING PROFESSIONAL DEVELOPMENT :** Provide opportunities for ongoing professional development, including workshops, conferences, and online courses.
- **PERFORMANCE EVALUATION :** Regularly evaluate staff performance, providing feedback and coaching to ensure continuous improvement.

CHAPTER FOUR

4.1 DISCUSSION

I gained a lot of things during my attachment in the organization. I was introduced to Technical Skills Soft skills, Industry Knowledge, Application Of Learning Experiences .

4.2 RELEVANCE OF EXPERIENCE GAINED TO STUDENT FIELD OF STUDY PRACTICAL APPLICATION OF SKILLS.

- **HANDS – ON EXPERIENCE :** who failed in their Students can still gain practical experience in their chosen field
- **REAL – WORLD APPLICATION :** Experience gained through internships, Volunteering, or part – time jobs can help students apply theoretical concepts to real- world situation

4.3 INTERPERSONAL RELATIONSHIP WITH THE ORGANIZATION

HIS MERCY ESTATE MANAGEMENT STADIUM : Is a nice organization where I was able to interact with the director, instructors and students of the organization. Even when I was about to round up my program, I felt like extending it but I have no option other than to leave.

CHAPTER FIVE

5.1 CONCLUSION

I appreciate the effort of The Federal Government of Nigeria for introducing such program (**i.e. SIWES**) Student Industrial Work Experience Scheme to enhance students practical knowledge in their various field of study.

5.2 PERSONAL IMPRESSION ABOUT THE ORGANIZATION

It is an organization where unity exists within the director, instructors, secretary and student and this has really contributed to the growth of the organization.

The organization where I did my SIWES training can be recommended to any individual who is ready to acquire with Valuable Knowledge and Skills. Based on your personal impression, it's clear that the Organization Offering this course prioritizes unity and collaboration among its staff and students.

5.3 SUGGESTION AND RECOMMENDATION TO THE ORGANIZATION

I am appealing to the organization to give **SIWES** applicant a helping hand because they can both learn from each other.

5.4 TO THE POLYTECHNIC

I am appealing to all Polytechnics that they should get all their students engaged in the **SIWES** program because I believe it is a program that can boost student's practical knowledge about the theoretical aspect they have been taught in school. It also makes the student to learn more on how to interact with people and how to work.